



St. KYNEBURGHA BUILDING PRESERVATION TRUST (the "Trust")

Safeguarding Policy

The Trust acknowledges the duty of care to safeguard and promote the welfare of children*, young people and vulnerable adults and is committed to ensuring safeguarding practice reflects statutory responsibilities, Diocesan and government guidance and complies with best practice. The Trustees, Members and others performing duties in the name of the Trust must have 'due regard' to the safeguarding guidance offered in this policy.

The policy determines that the welfare and interests of children, young people and vulnerable adults are paramount in all circumstances. It aims to ensure that all children, **young people** and vulnerable adults :

- will have their concerns listened to and adults will act sensitively and compassionately upon their concerns and will not promise to keep secrets
- have a positive and enjoyable experience at the Trust in a safe environment, and
- are protected from abuse whilst participating in any activity provided by or connected with the Trust both inside and outside of the activity.

Principles

The Trust acknowledges that some children, young people and vulnerable adults, can be particularly vulnerable to abuse and we accept the responsibility to take reasonable and appropriate steps to ensure their welfare.

As part of our safeguarding policy the Trust will:

- promote and prioritise the safety and well-being of children, young people and vulnerable adults
- ensure that safeguarding training is undertaken in line with arrangements set out below
- ensure that everyone understands their roles and responsibilities in respect of safeguarding and is provided with appropriate learning opportunities to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns relating to children, young people and vulnerable adults.
- respond promptly and take appropriate action in the event of incidents/concerns of abuse and support provided to the individual/s who raise or disclose the concern.
- care pastorally for victims/survivors of abuse and other affected persons



- ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored
- prevent the deployment of unsuitable individuals
- respond to those that might pose a risk to others
- ensure robust safeguarding arrangements and procedures are in operation.

Procedures

1. If any individual is at risk of harm, the person recognizing such an event will report the matter to the Trust Safeguarding Officer (TSO) or his Deputy.
2. If the TSA or his Deputy is implicated, then the Diocesan Safeguarding Adviser (DSA) should be informed. If no one is available then the Local Authority (LA) Social Care Team or the Police should be contacted directly making it clear from the outset, the nature of concern.
See Power Point flow chart attached
3. Follow up the notification or call using a completed referral form available on the LA's website and obtain the statutory person's reference number for any referral made.
4. In the case of a child, that subject's family should be informed about and consent to, the referral unless this would prejudice the welfare of the child or young person. However, the absence of consent should not prevent referral. For out of hours referrals please contact the Police.
5. Referrals should not be delayed. Always consult the TSO in case of any uncertainty and keep detailed confidential records.
6. The TSO and his deputy are not authorised to investigate allegations. Only the Police and LA's are granted such powers in law.
7. Where it is known that a person participating in the organising/leading Trust events, has abused a child, young person or vulnerable adult or may be known to pose a risk, the police should be contacted on 999 (emergency) or 101 (non-emergency)
8. Notes will be made of all safeguarding incidents. They will be treated confidentially and will be securely stored in the church safe by the TSO in consultation with the Parish Priest.

Whistleblowing

All those who are involved in any shape or form in the Trust's activities have a responsibility to bring any unacceptable practice or behavior to the attention of the TSO or Deputy TSO. These concerns should put in writing, outlining the concern with what has been seen or heard with dates and times.



Training

- Trustees should complete the basic online awareness training at the Church of England's C0 level every three years.
www.peterborough-diocese.org.uk/downloads/safeguarding/c0.pdf
- The TSO, DSO and those directly involved in providing activities for children, young people or vulnerable adults should complete the foundation online awareness training at the C of E's C1 level every three years.
www.peterborough-diocese.org.uk/downloads/safeguarding/c1.pdf

Summary

The policy and procedures will be widely promoted and are mandatory for everyone involved in the Trust. Failure to comply with the policy and procedures will be addressed without delay and may ultimately result in exclusion from the organisation. Any concerns surrounding a Trustee or Trust Member or any person with whom we have contact should be directed to Richard Perkins (01733 380541/07778 343226) the Trust Safeguarding Officer Person or his Deputy, Antonia Pounsett (Chair).

Who to contact

- Police – in the event of serious danger 999 in emergency and 101 when not an emergency
- Peterborough Multi-Agency Safeguarding Hub (MASH) – 01733 234724

Other Useful numbers

Childline - 0800 1111

NSPCC – 0808 800 5000

National Domestic Violence Helpline – 0808 2000 247

Samaritans 08457 90 90 90

Monitoring

The policy was adopted by The Trustees on the 31st July 2019 and will be reviewed every three years, or in the following circumstances:

- changes in legislation and/or government guidance
- as a result of any other significant change or event.

*A child is anyone under the age of 18

Dated: 31st July 2019 Next review date 31st July 2022 (unless as stated above)



Safeguarding Flowchart: What to do if you have a safeguarding concern

A Safeguarding concern is reported or identified by someone within the parish or anonymously

YES

Is the Child/Adult at Immediate Risk?

NO

If the person is at immediate risk of physical harm or needs medical attention, dial 999 to contact the Ambulance Service and/or the Police, and follow the advice given.

As soon as possible (but within 24hrs) follow the reporting and recording process in green on the right.

Who to raise safeguarding concerns to in your Parish (*unless they are subject to your concern*):

Trust Safeguarding Officer: Richard Perkins

Deputy Safeguarding Officer: Antonia Pounsett

Diocesan Safeguarding Advisory Team:
01733 887040 / 041

Concern about a trustee, member of the Trust or anyone else acting on, or behalf of or anyone appointed/elected by or on behalf of the Trust to a role in delivering Trust activities

Contact the Diocesan Safeguarding Adviser (DSA): Bev Huff or Assistant DSA: Sam Suddery
Tel: 01733 887040 / 041
bev.huff@Peterborough-diocese.org.uk
Sam.suddery@Peterborough-diocese.org.uk
They will be able to advise on the next steps to take.

REMEMBER: Record the concern (who, what, when, where, why, how?) within 24hrs of an issue having been raised, and file it securely. Send a copy to the Diocesan Safeguarding Adviser. Use the safeguarding report form: (<https://www.peterborough-diocese.org.uk/church-resources-safeguarding/what-to-do-if->) listed under downloads

Concern about a participant in our activities

Inform the Trust Safeguarding Officer or Deputy. (*If they are subject of the concern inform the DSA directly.*) They will;

Formally report to the Diocesan Safeguarding Adviser (DSA): Bev Huff or Assistant DSA: Sam Suddery
Tel: 01733 887040 / 041



St. Kyneburgha Building Preservation Trust
