



St. KYNEBURGHA BUILDING PRESERVATION TRUST (the "Trust")

Safeguarding Policy

The Trust acknowledges the duty of care to safeguard and promote the welfare of children*, young people and vulnerable adults and is committed to ensuring safeguarding practice reflects statutory responsibilities, Diocesan and government guidance and complies with best practice. The Trustees, Members and others performing duties in the name of the Trust must have 'due regard' to the safeguarding guidance offered in this policy.

The policy determines that the welfare and interests of children, young people and vulnerable adults are paramount in all circumstances. It aims to ensure that all children, young people and vulnerable adults :

- will have their concerns listened to and adults will act sensitively and compassionately upon their concerns and will not promise to keep secrets
- have a positive and enjoyable experience at the Trust in a safe environment, and
- are protected from abuse whilst participating in any activity provided by or connected with the Trust both inside and outside of the activity.

Principles

The Trust acknowledges that some children, young people and vulnerable adults, can be particularly vulnerable to abuse and we accept the responsibility to take reasonable and appropriate steps to ensure their welfare.

As part of our safeguarding policy the Trust will:

- promote and prioritise the safety and well-being of children, young people and vulnerable adults
- ensure that safeguarding training is undertaken in line with arrangements set out below
- ensure that everyone understands their roles and responsibilities in respect of safeguarding and is provided with appropriate learning opportunities to recognise, identify and respond to signs of abuse, neglect and other



safeguarding concerns relating to children, young people and vulnerable adults.

- respond promptly and take appropriate action in the event of incidents/concerns of abuse and support provided to the individual/s who raise or disclose the concern.
- care pastorally for victims/survivors of abuse and other affected persons
- ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored
- prevent the deployment of unsuitable individuals
- respond to those that might pose a risk to others
- ensure robust safeguarding arrangements and procedures are in operation.

Procedures

1. If any individual is at risk of harm, the person recognizing such an event will report the matter to the Trust Safeguarding Officer (TSO) or the Deputy (DSO).
2. The TSO can be contacted at safeguarding@castorchurchtrust.co.uk
3. The DSO role is vacant
4. If the TSA or his Deputy is implicated, then the Diocesan Safeguarding Adviser (DSA) for the Diocese of Peterborough, should be informed
5. DSA – victoria.kellett@peterborough-diocese.org.uk

Asst. DSA – angie.barber@peterborough-diocese.org.uk

If no one is available then the Local Authority (LA) Social Care Team or the Police should be contacted directly making it clear from the outset, the nature of concern. See Power Point flow chart attached

6. Follow up the notification or call using a completed referral form available on the LA's website and obtain the statutory person's reference number for any referral made.
7. In the case of a child, that subject's family should be informed about and consent to, the referral unless this would prejudice the welfare of the child or



young person. However, the absence of consent should not prevent referral. For out of hours referrals please contact the Police.

8. Referrals should not be delayed. Always consult the TSO in case of any uncertainty and keep detailed confidential records.
9. The TSO and his deputy are not authorised to investigate allegations. Only the Police and LA's are granted such powers in law.
10. Where it is known that a person participating in the organising/leading Trust events, has abused a child, young person or vulnerable adult or may be known to pose a risk, the police should be contacted on 999 (emergency) or 101 (non-emergency)
11. Notes will be made of all safeguarding incidents. They will be treated confidentially and will be securely stored in the church safe by the TSO in consultation with the Parish Priest.

Whistleblowing

All those who are involved in any shape or form in the Trust's activities have a responsibility to bring any unacceptable practice or behavior to the attention of the TSO or DSO. These concerns should be put in writing, outlining the concern with what has been seen or heard with dates and times.

Recommended Reading (Published by CofE)

- The Code of Safer Working Practice
- Safer Environment and Activities
- Promoting a Safer Church

Training

- Trustees should complete the basic online awareness training at the Church of England's Basic Awareness level every three years.
- <https://safeguardingtraining.cofeportal.org/> (Hover cursor, Control + click)
- The TSO, DSO and those directly involved in providing activities for children, young people or vulnerable adults should complete the foundation online awareness training at the C of E's Foundation level every three years.

www.peterborough-diocese.org.uk/downloads/safeguarding/c1.pdf



Summary

The policy and procedures will be widely promoted and are mandatory for everyone involved in the Trust. Failure to comply with the policy and procedures will be addressed without delay and may ultimately result in exclusion from the organisation. Any concerns surrounding a Trustee or Trust Member or any person with whom we have contact should be directed to the Trust Safeguarding Officer Person or his Deputy

Who to contact

- Police – in the event of serious danger 999 in emergency and 101 when not an emergency
- Peterborough Multi-Agency Safeguarding Hub (MASH) – 01733 234724

Other Useful numbers

Childline - 0800 1111

NSPCC – 0808 800 5000

National Domestic Violence Helpline – 0808 2000 247

Samaritans – 116 123

Monitoring

The policy was first adopted by The Trustees on the 28th June 2022 and will be reviewed every three years, or in the following circumstances:

- changes in legislation and/or government guidance
- as a result of any other significant change or event.

*A child is anyone under the age of 18

Created: 28th June 2022 Reviewed: 6th October 2025 Amended: 23rd April 2026

Next Review date: June/July 2028 (unless as stated above)

Additional Helpline Numbers

- **Age UK Advice Line: 0800 678 1602**
- **Action on Elder Abuse Helpline: 0808 808 8141 (free phone Monday to Friday 9-5pm)**
- **Child-line: 0800 1111 (lines free and open 24 hours). Phone if you are a child or young person and are worried about anything.**



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- **LGBT+ Domestic Abuse Helpline:** 0800 999 5428 help@galop.org.uk
- **Men's Advice Line:** 0808 801 0327 info@mensadvice.org.uk
- **MIND mental health charity:** 0300 123 3393
- **National Domestic Abuse Helpline:** 0808 2000 247 (lines free and open 24 hours). Phone if you are experiencing domestic abuse.
- **National Rape Crisis Helpline:** 0808 802 9999 and is open every day from 12-2.30pm and 7-9.30pm.
- **NSPCC Child Protection Helpline:** 0808 800 5000 (lines free and open 24 hours). Phone if you are worried about a child.
- **Safer Spaces for survivors of church-related abuse:** 0300 303 1056
- **Samaritans Helpline:** 116 123 (open 24 hours). Phone if you feel you are struggling to cope and need someone to talk to.
- **The Survivors Trust:** 0808 801 0818 and is open Monday to Wednesday 10-7.30pm, Thursday 10-6pm and Friday 10-2pm.